

COMMISSIONERS APPROVAL

GRANDSTAFF *CG*

ROKOSCH *GR*

THOMPSON *AT*

CHILCOTT *J*

DRISCOLL *LD*

PLETTENBERG (Clerk & Recorder)

Members Present..... Commissioner Carlotta Grandstaff,
Commissioner Jim Rokosch, Commissioner Greg Chilcott and Commissioner Kathleen
Driscoll

Date.....September 11, 2008

Minutes: Glenda Wiles

► Commissioner Alan Thompson was in Missoula attending a HRC meeting during the day.

► The Board met to open MDOT Right to Way spraying bids. Present were Weed Board Supervisor Kellieann Morris and Bidder Dan and Peggy Dunagan. Glenda indicated Dan had some confusion on the bid requirements and he had come to her prior to the bid deadline to ask her some questions. Because she was not familiar with the requirements of equipment, she indicated she would accept both bids and present the issue to the Board for their review and decision as to which bid he could ultimately submit.

Kellieann explained why two bids were received from Dan Dunagan. She noted the first bid package included one line which stated '*all bids will be looked at regardless of equipment*'. Kellieann noted that Weed Board Member Lance Brown wanted this line removed, so the second bid package was re-sent to Dan, minus the one line. Other than the deletion of the one line as noted above, the bid was the same. Kellieann noted there has been a large controversy over the bidding. She stated any person who bids needs to have all the equipment (truck/ATV) as required by the Weed Board, so all bids should come in under one bid, not two bids as was broken out by an ATV and a truck. This particular bid is for zone 2, which is the same bid specification, just a different location from last year's MDOT bid. In many locations a truck can be used, while in some locations an ATV is needed due to the lack of space. Kellieann stated the minutes from the last Weed Board meeting are not completed but it is clear on the tape that one bid should include all the equipment.

Commissioner Thompson asked if the two bids could be merged. Kellieann stated she will have the Weed Board make this decision. Commissioner Chilcott stated as far as the multiple bids go, the one line requires one bid, but would two bids represent the full and limited equipment list? Dan Dunagan replied the two bids are separate bids; commercial bids include insurance for trucks. If an ATV is utilized he does not need the same insurance. Because of this conversation, Dan then removed the ATV bid, leaving one bid submitted.

Kellieann stated DOT allows the county to write the specifications for certain projects. She noted DOT approved this bid specification also noting this is the second year of MDOT approval.

The Board then opened the only bid submitted which was from Dan Dunagan AKA Bitterroot Spraying which included the use of a truck.

1) Bitterroot Spraying: \$19,250.00 bid which includes the commercial applications license and insurance.

Kellieann stated in last year's bid there was \$1.00 difference between what they anticipated the bid to be as to what was bid. She also stated this year an administrative fee was included.

Commissioner Chilcott made a motion to submit this bid to the Weed District Board for review and recommendation. Commissioner Rokosch seconded the motion. Discussion included whether the need for legal review was needed. Kellieann stated this bid was copied from other counties and reviewed by the State with their approval. The only changes made were obviously in the locations and concentrations of applications. **All voted "aye".**

► The Board met with Greg Jackson of MACo and the Insurance Agent of Record Fred Thomas to review the loss control for the liability and property exposures.

► The Board met for budget deliberations and a working session with Internal Auditor Klarryse Murphy.

See
min 9/11/08

September 8, 2008

LARGE COUNTY LOSS CONTROL PLANNING MEETING

AGENDA

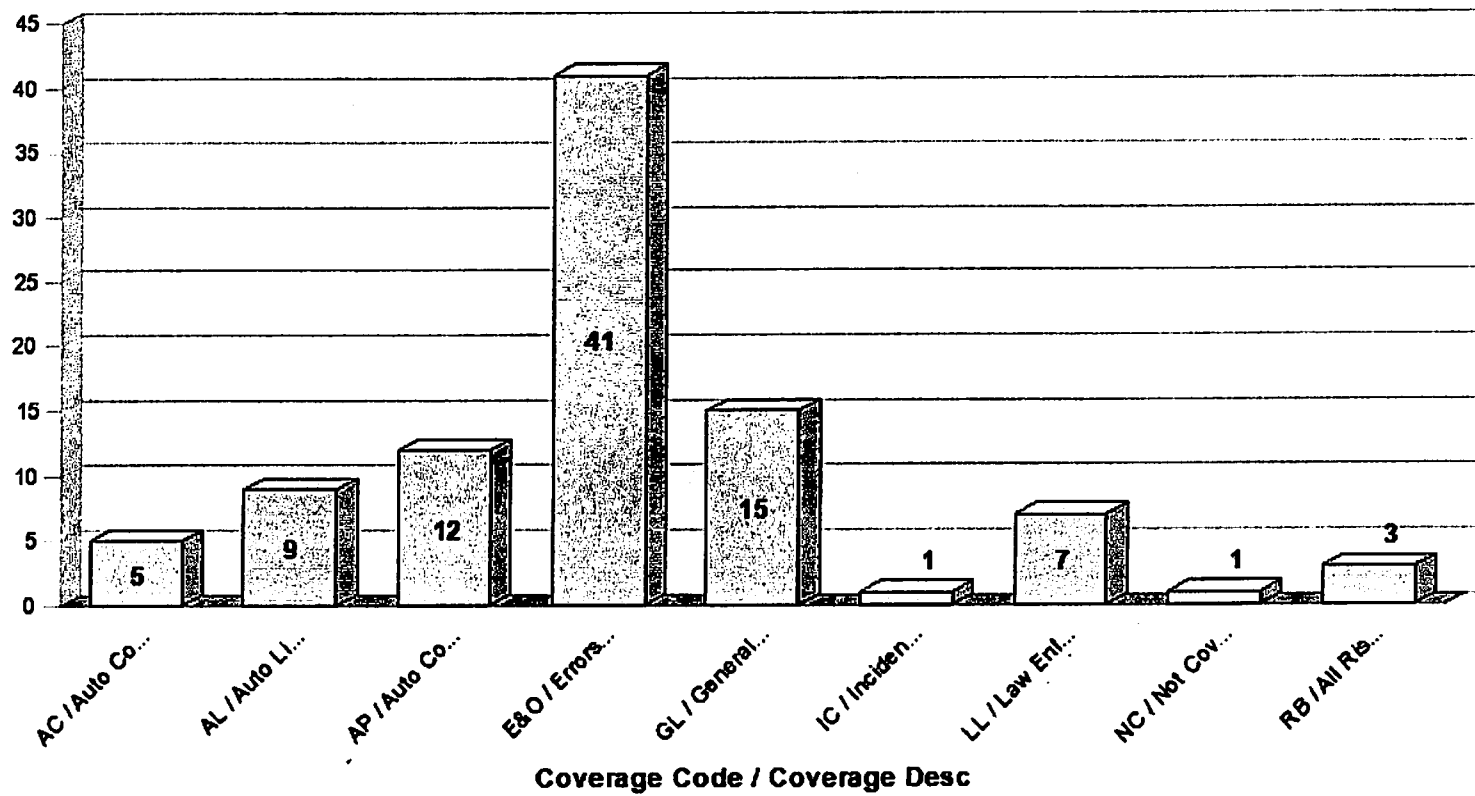
1. Review of 5 year average property & liability Loss History for all lines.
2. Identification of Training and Educational needs.
3. Description of possible "Incentive" program.
4. "How is it going?"

Ravalli County

Number of Claims by Coverage

9/8/08 9:19 AM

Policy Year 07/01/03-06/30/09

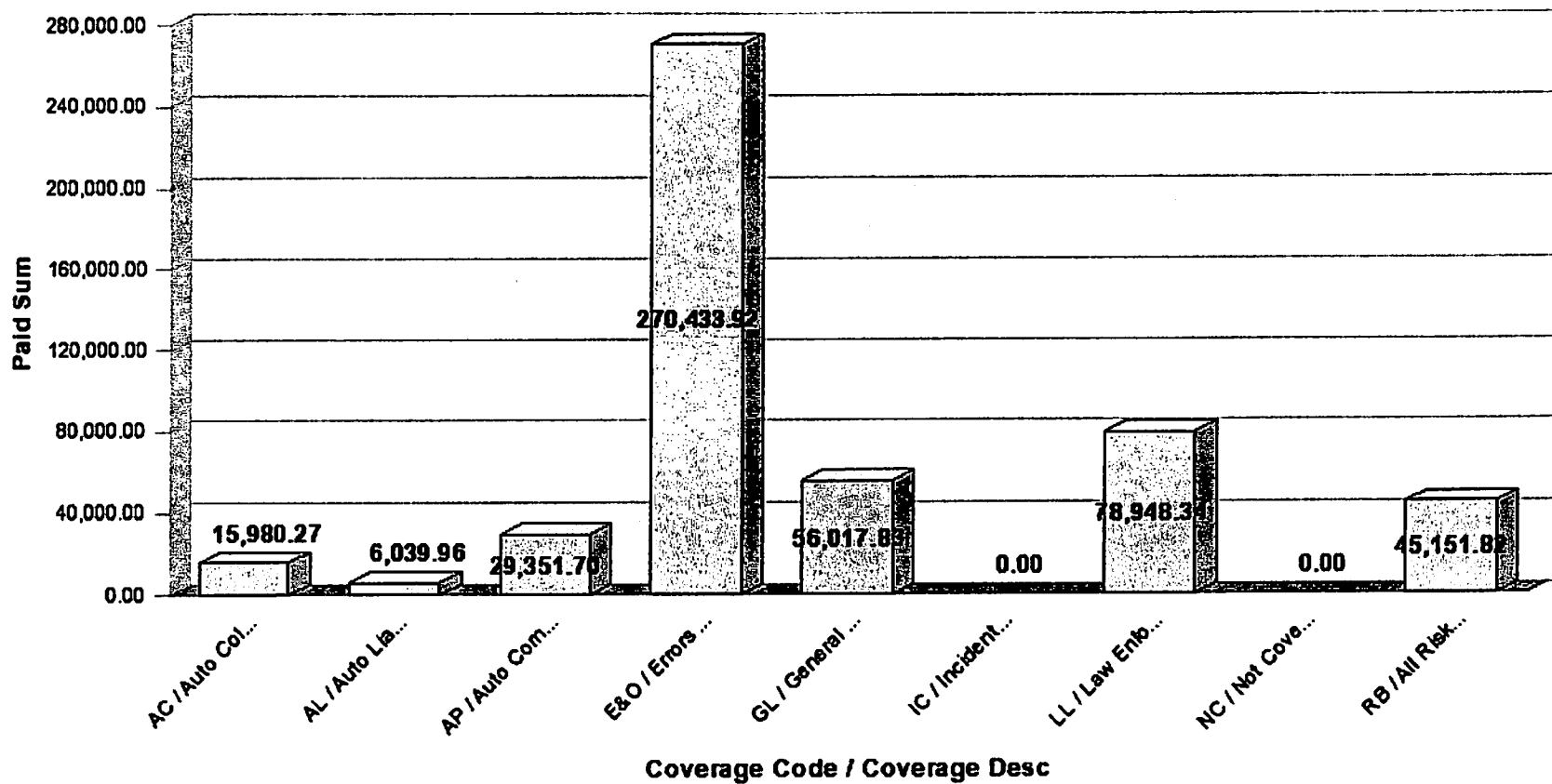


Cost by Coverage

Ravalli County

9/8/08 9:19 AM

Policy Year 07/01/03-06/30/09



ACTION PLAN

COUNTY:

AGENT:

DATE:

STATEMENT OF OBJECTIVE/GOALS:

Reduce Frequency & the Workers' Compensation Modification Factor

TASK IMPLEMENTATION

SPECIFICS

COMPLETION
DATES

Management and Employee Commitment

Safety Goals Established for Management/Department Heads:

Safety Goals Established for Employees:

Safety Committee Activities:

Incident Investigation Procedures:

Hazard Prevention Plan and Controls:

* Inspection/Corrective Actions

* Injury Analysis Trends

* Job Safety Analysis

SAMPLE

Loss Control Incentive Program Samples

1. **Criteria for Credit:**
 - 1% Safety of Loss Control Program
 - 1% Timely Claims Reporting
 - 1% Return to Work (RTW) Program
 - 1% Human Resources Management
 - 1% Education & Training
2. **Criteria for Credit:**
 - .5% Credit-Education & Training
 - .5% Credit- Sexual Harassment
 - .5% Credit- Jail Policy Return
 - .5% Credit- Vehicle Safety Program
 - .5% Credit- Drivers History Program
 - .5% Credit- Embezzlement Control

Definition- Loss Control Incentive Program-

“ A program that recognizes loss control activity. A premium discount is available for satisfactorily completed or implemented items. Lack of positive activity will cause a debit or surcharge.”